



Internal/External Job Posting

Job Number: 005683
Closing Date: March 8, 2020

Resumes received in our office after the closing date will not be considered.

Position Title:	CAPABILITY LEAD
Salary Band:	M
Range:	DOE (Salary will be determined based on experience, qualifications and attributes.)
Work Location & Schedule:	Anchorage This is a regular exempt Anchorage based position on an urban schedule of a 40-hour week or 9/80-work schedule. Relocation benefits may apply.
Number of Positions:	One (1)
Recruiting Contact:	Tracey L. Mueller, Employee Relations Manager Alyeska Pipeline Service Company E-Mail: alyeska_jobs@alyeska-pipeline.com Apply on-line at www.alyeska-pipe.com
Minimum Qualifications:	Applicants must meet or exceed these minimum job requirements to apply for this position. <ul style="list-style-type: none"> ▪ Bachelor's degree in the field of Computer Science, Business, Project Management* ▪ Four years' IT experience and broad technical knowledge of Information Technology systems ▪ Experience with multiple, diverse technical configurations, technologies, and processing environments ▪ Experience in the creation of business processes and the application of technology to improve business processes ▪ Advanced verbal and written communication skills <p>* Equivalent of experience may substitute for the Bachelor's degree on a year-for-year basis</p>
Preferences:	<ul style="list-style-type: none"> ▪ Master Degree in IT Technology or related ▪ 8 years' experience in at least two IT disciplines in enterprise applications development, networking, storage, and Windows/UNIX servers ▪ Demonstrated formal project management or portfolio management skills ▪ Strong leadership and collaboration skills ▪ Ability to apply multiple technical solutions to business problems and to estimate the financial impact of alternatives ▪ Charismatic leader, experience with business processes related to operating and maintaining the Trans-Alaska Pipeline System
Accountabilities and Specific Requirements:	Under the general direction of the Enterprise Applications Supervisor, the Capability Lead is accountable for: <ul style="list-style-type: none"> ▪ Conceives and defines technology products in the company capability they support to maximize business results. ▪ Conducts research, and work with key stakeholders to develop and convey capability strategy and vision. ▪ Works with project and operations teams to deliver and sustain the end-to-end customer experience. ▪ Leads Analysts to delivery excellence. ▪ Provides, measures, and strives to continuously improve capability metrics through coaching and process improvement. ▪ Responsible for leveraging technology to enable the organization's future-state business capabilities and drive the organization's targeted business outcomes. ▪ Applies existing, new, and emerging technologies. ▪ Develops deliverables that are valuable to the business, including business capabilities, business requirements and workflow. ▪ Focuses on business strategy and targeted business outcomes — clarifying strategic intentions; identifying business outcomes; exploring implications, impacts and risks; and addressing stakeholder questions. ▪ Collaborates and coordinate with other Capability Leads. Coordinate with other stakeholders such as business, data and IT architects.



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Knowledge, Skills and Abilities:	<ul style="list-style-type: none"> ▪ Analysis & Problem Solving ▪ Leadership ▪ Strategy Objectives ▪ Technical Analysis ▪ Planning ▪ Project Management ▪ Interpersonal Communications ▪ Develop Business Case ▪ Financial Management ▪ Computer Expertise ▪ Contract Management ▪ Business Management
Contributor Level	Individual Contributor
TAPS Safety Culture	<p><u>Act With Discipline</u> Be prepared to work and arrive to work rested. Complete all pre-job planning steps. Complete all training and qualifications. Follow all required processes and procedures and use the right tools for the job. Complete all post-work activities.</p> <p><u>Take a System View</u> Assess how a task can impact others, seek input, and make all necessary notifications.</p> <p><u>Make Sound Decisions</u> Involve the right people at the right time. Identify if conditions change and act accordingly.</p> <p><u>Learn, Improve, Innovate</u> No task on TAPS is routine; be alert to emerging risks. Communicate hazards and share lessons learned from past experiences.</p> <p><u>Speak Up, Step Up</u> Alyeska fully supports the authority of every TAPS worker to speak up, take action, and stop work, regardless of role or responsibility. Participate in developing and implementing solutions.</p>
Pre-Employment Drug Screen Testing	<ul style="list-style-type: none"> ▪ Alyeska Pipeline Service Company (APSC) requires pre-employment drug testing utilizing hair test collections for all positions. The preferred collection site is from the head (approximately 1/2 inch of hair length necessary). Head hair testing provides an approximate 90 day window of detection that checks for drug use. In addition, for Department of Transportation covered positions, APSC will also utilize urinalysis testing. Any positive drug test makes you ineligible for APSC employment. ▪ It is important to note that APSC does not seek or accept any genetic information as part of the hair testing procedure or any other process that could directly or inadvertently provide genetic information (family medical history).
Employment Verification using E-Verify	<ul style="list-style-type: none"> ▪ Federal Law requires all employers to verify identity and employment eligibility of all persons hired to work in the United States. Alyeska Pipeline Service Company participates in E-Verify. ▪ E-Verify is an Internet-based system that compares information from an employee's Form I-9, Employment Eligibility Verification, to data from U.S Department of Homeland Security and Social Security Administration records to confirm employment eligibility. http://www.dhs.gov/e-verify
TWIC	<ul style="list-style-type: none"> ▪ The Alyeska Valdez Marine Terminal (VMT) is a regulated facility, and the employee hired to work on the VMT or to provide emergency support or other approved work for the VMT will be required to have a Transportation Worker Identification Credential (TWIC). For more information about this Federal credential access the Web site listed below. The successful candidate for this job will be notified if a TWIC will be required and will then be responsible for enrolling and obtaining a TWIC prior to their hire date. http://www.tsa.gov

ALYESKA PIPELINE SERVICE COMPANY IS AN EQUAL OPPORTUNITY EMPLOYER THAT VALUES WORKPLACE DIVERSITY.

Alyeska Pipeline is a drug-free and alcohol-free workplace.

Apply on-line at www.alyeska-pipe.com