



INTERNAL/EXTERNAL JOB POSTING

Job Number: 005506

Closing Date: August 27, 2017 - Extended Deadline

Resumes received in our office after the closing date will not be considered.

Position Title:	Operations/Senior Operations Coordinator - VMT
Salary Band:	L/M
Range:	DOE
Work Location & Schedule:	Valdez This is a regular exempt level position that works an urban 40-hour week or compressed work week 9/80 schedule. Relocation benefits may apply
Number of Positions:	Two (2)
Recruiting Contact:	Tracey Mueller, Employee Relations & Recruiting Manager Alyeska Pipeline Service Company E-Mail: alyeska_jobs@alyeska-pipeline.com Apply on-line at www.alyeska-pipe.com
Minimum Qualifications:	Applicant must meet or exceed the following minimum job requirements to be considered for this position. <ul style="list-style-type: none"> ▪ Bachelor's degree in engineering or a related technical degree. Additional related experience may be substituted for the education requirement ▪ Three (3) years of related experience with operations or maintenance in a marine, pipeline, or petrochemical facility ▪ Advanced technical knowledge of process safety management principles to ensure safe and environmentally sound industrial operations ▪ Experience with processes and systems for crude oil conveyance, storage, and measurement ▪ Experience in reading and interpreting process flow diagrams and piping and instrumentation diagrams (P&IDs) ▪ Advanced verbal and written communication skills
Preferences:	<ul style="list-style-type: none"> ▪ Five (5) years' experience working on TAPS ▪ Advanced knowledge of Operations and Maintenance functions ▪ Experience working on an Incident Management Team. ▪ Experience in interacting tactfully with regulatory agencies and citizen groups ▪ Experience with the development of programs/processes for assuring regulatory and permit compliance ▪ Experience providing technical guidance to field based staff and supervisors ▪ Experience conducting incident investigations, preferably as the lead investigator
Accountabilities & Specific Requirements:	Under general direction of a VMT Manager the Sr. Operations Coordinator is accountable for the following: <ul style="list-style-type: none"> ▪ Develop, design and implement the performance measurement system to lead/drive achievement of desired outcomes in Operations and Maintenance ▪ Monitor system performance and coordinate/intervene with the various Operations and Maintenance Departments to ensure ongoing cooperation and collaboration in achieving desired outcomes ▪ Represent area in dealing with government agencies and stakeholder personnel in addressing their issues. This includes review and interpretation of government regulations and the negotiation of mutually acceptable compliance standards and goals. ▪ Serve as the main point of contact with Federal and State agencies that have oversight responsibilities of the Valdez Marine Terminal, and serve as the Regulatory Specialist for laws and regulations specific to the facility. ▪ Direct operations personnel in troubleshooting process upsets and abnormal operations and making process adjustments to ensure safe and efficient operations



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Accountabilities & Specific Requirements:	<ul style="list-style-type: none"> ▪ Assist with hazard reviews, the development and implementation of mitigations measures, and assure the risk register for area of responsibility is kept current. Conduct Incident investigations when requested and assist in the development of solutions based on root causes.
Knowledge Skills & Abilities:	<ul style="list-style-type: none"> ▪ Business Management ▪ Operations ▪ Maintenance ▪ Engineering ▪ Job Specific Computer Expertise ▪ Regulations
Pre-Employment Drug Screen Testing	<ul style="list-style-type: none"> ▪ Alyeska Pipeline Service Company (APSC) requires pre-employment drug testing utilizing hair test collections for all positions. The preferred collection site is from the head (approximately 1/2 inch of hair length necessary). Head hair testing provides an approximate 90 day window of detection that checks for drug use. In addition, for Department of Transportation covered positions, APSC will also utilize urinalysis testing. Any positive drug test makes you ineligible for APSC employment. ▪ It is important to note that APSC does not seek or accept any genetic information as part of the hair testing procedure or any other process that could directly or inadvertently provide genetic information (family medical history).
Employment Verification using E-Verify	<ul style="list-style-type: none"> ▪ Federal Law requires all employers to verify identity and employment eligibility of all persons hired to work in the United States. Alyeska Pipeline Service Company participates in E-Verify. ▪ E-Verify is an Internet-based system that compares information from an employee's Form I-9, Employment Eligibility Verification, to data from U.S Department of Homeland Security and Social Security Administration records to confirm employment eligibility. http://www.dhs.gov/e-verify
TWIC	<ul style="list-style-type: none"> ▪ The Alyeska Valdez Marine Terminal (VMT) is a regulated facility, and the employee hired to work on the VMT or to provide emergency support or other approved work for the VMT will be required to have a Transportation Worker Identification Credential (TWIC). For more information about this Federal credential access the Web site listed below. The successful candidate for this job will be notified if a TWIC will be required and will then be responsible for enrolling and obtaining a TWIC prior to their hire date. http://www.tsa.gov/what_we_do/layers/twic/index.shtm

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